



# American Legion War Memorial Commission

401 Van Ness, Room 101  
San Francisco, CA 94102

Date and Time: February 7, 2023 4:00 PM Pacific Time (US and Canada)

## Minutes

### Pledge of Allegiance.

Posts Present:				Guests:	
001	Chris Hernandez	456	X	ALWMC:	Merc Martinelli
315	Paul Cox	505	Eddie Ramirez	Post 333:	Chair Courtney Ellington
333	Alex Secord	510	X	384:	Helen Wong
384	Nelson Lum	599	Hanley Chan	448:	Bob Kaiser
448	Jimmy McConnel	600.	X	384:	CJ Reeves
				Post 1:	Stphanos Zygomas
				Gallery:	Janice Tong
				VSC:	Jerry Rente
				VSC:	Roger Dong
				Post 510:	Ray Cordoba
				OVOV:	Prince Jordan
				Guest:	Amina Hamdi

### Review/Approve Current Agenda.

Add Fundraising to Vice-Chair.

Motion to approve agenda Ramirez, McConnell 2<sup>nd</sup>. Passed.

### Review/Approval of Previous Commission Minutes:

- Review Cox changes:
  - Add “was ratified”.
  - Add “if action is required for the fund a fund Board Meeting shall be held”.
  - Chair will not be providing budget – finance officer will do if requested (no change).
  - Add “US Bank” to donation bullet.
- Motion to scratch bullet point Janice as employee Cox, Zygomas 2<sup>nd</sup>. Passed.
- Motion to approve revised minutes Ramirez, McConnel 2<sup>nd</sup>. Passed.

### CHAIRMAN’S REPORT: Courtney Ellington

- Chair would like to discuss new meeting options for the commission.
  - No change: keep meetings on same day & keep Zoom going.
- Meeting rooms and access are open to Posts and Patriotic Organization holding space in the WM building, anyone else will have to be sponsored by a Post.
  - No change.
- Funds to purchase better equipment for the meeting rooms and kitchens.
- WMC new hours
  - 1-5 Mon & Fri and 10-5 Tue – Thu.
- Do not attempt to interfere with any organizations or events that has been approved by the Chair.
  - No change.
- The Gallery is open for use and can be signed out unless it has been signed out for a Gallery event booked by the Gallery Manager. Martinelli will send calendar link to Tong. Take discussion offline.
  - Gallery Committee will be looking at possible exhibits for 2023.
  - Cox would like to store the cannon & caisson downstairs. Will need disassembly.

- All room reservations must be signed and submitted to Martinelli and approved by the Chair.
  - No change.
- Tong mentioned the calendar for the Gallery on the web isn't updated.
  - Tried to fix months ago with no luck. Next step is for the new web development person to review the details and fix.
  - Martinelli will send out calendar link to Tong.

**VICE CHAIR'S REPORT:** Eddie Ramirez

- Clean-up update: Did a walk through today to identify items no longer needed. Ellington will try to get a dumpster for Feb 14 scheduled to remove items. She may have to extend the date if one cannot be found quick enough.
  - Cox has pictures of furniture for to share with the attendees for possible use. Martinelli will send out to team.
- Vice-Chair would like to know about classes scheduled for Veterans. Working with Rente to get employment opportunities for Veterans on the last Thursday of the month. Right now there are not enough clients at VSC!
- Want to get more participation for next events to fill the rooms!
- \$20K grant in process. If we are granted the funds, we will put on an event.
- History of building video – Ramirez will share link.

**FINANCE REPORT:** Jeff Sheibles

- Finance report for ALWMC – Martinelli sent out the link. Please email any questions to Sheibles.
  - BofA checking balance: \$13,859.13
  - US Bank checking balance: \$8,660.90

INFO ONLY

- US Bank (Fund) checking balance: \$2,597.38
- Open Remarks
  - Wong says paperwork (minutes, agendas, finance reports, etc.) should be to Martinelli by Thu or Fri the week before the Board Meeting.

**GALLERY REPORT:** Janice Tong

- Please send suggestions for exhibits to Tong.
- Reviewed attendance & donations for shows in 2022:
  - Black History (Jan - Mar): 736 attendees, \$500 in donations (given to Bertrand Clark).
  - From Chinatown to Battleground (May-Jun): 1000 attendees, \$2600 in donations.
    - \$2000 was from Cathay Post 384.
  - Waging Peace (Jun – Aug): 350 attendees, \$70 in donations.
  - Remembered Light (Aug - Dec): 1800 attendees, \$750 in donations.

**NEW BUSINESS:**

- District 8 office on the third floor - 319 (needs to be cleaned out - sent email) - for now in 224 cubical.

**OLD BUSINESS:**

- Office Space and letter to Patriotic Organizations – not needed.
- Access cards – no update from Cox.
- Upcoming Events -
  - Martinelli to send out info as needed.
- Website Updates -
  - At next meeting there will be a sample to view.
  - Ellington will have existing site updated.
- ALWMC is looking to start a fundraising committee.

**FOR THE GOOD OF THE ORDER:**

- Post 448 marched in the Castro on 1/27 for the Holocaust Memorial event.
- Swords to Plowshares will be hiring new vets. [www.swords-to-plowshares.org](http://www.swords-to-plowshares.org)
- Hanley said 100% disabled vets do not need to pay for bridge tolls & car registration.
- General Brito will be giving a speech about ROTC & JROTC programs recruiting on Mar 9<sup>th</sup>.

**ADJOURNMENT**

Motion Cox, McConnel 2<sup>nd</sup> – passed.

**Next Meeting: 3/7/23 via Zoom or in person at 1600 hrs.**